

**Hurley Senior Center, Inc.**

Is currently taking applications for the following part-time position:

**Part-Time  
Site Manager/Cook**

Position would also be responsible for preparing senior meals, packaging, and serving the congregate meals at the Saxon and Iron Belt senior nutrition meal sites and weekend jail meals on rotation. Position would be responsible for the day-to-day operations, quality control, record keeping, food transportation, money handling, and personnel at assigned site.

Schedule is Monday-Thursday with alternate morning weekends to prepare Iron County Jail Meals. Weekend hours are approximately 9:00 a.m.-11:15 a.m.

Benefits include: Paid holidays, vacation, sick leave, and paid mileage.

Certified in Servsafe Food Handlers a plus but will provide certification opportunity.

Restaurant/Cook experience recommended.

Background check and valid driver's license is required.

Applications can be found outside in secure application box at

**Hurley Senior Center located at 308 3<sup>rd</sup> Ave South Hurley, WI 54534 or at the ADRC OF THE NORTH-Iron County Branch office at 307 3<sup>rd</sup> Ave South Hurley WI 54534**

For questions about the position please email [seibelm@ironcountywi.org](mailto:seibelm@ironcountywi.org), or call 715-561-2108, Ext. 1. Applications will be accepted until the position is filled.

Hurley Senior Center, Inc. is an equal opportunity employer.